

Northrise University

Academic Year 2018
Fees Schedule and Refund Policy



Revised 2018
Version A

Northrise University Accounts Department



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Academic Year 2018 Fees Schedule & Refund Policy

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Please visit our website: <http://www.northriseuniversity.com>

Emailus: accounts@northrise.net



Fees Schedule – All fees are quoted in Zambian Kwacha (ZMW)

Tuition Fees:

Compulsory fees for all students that are enrolled into any Course/Subject to gain credits

Tuition	Fee Description	Local (Zambian) Students	International (Non-Zambian) Students	Refundable? (Conditions Apply)
Postgraduate Programs				
	On-Site Program	3,000.00 per 3 Credit Course	4,100.00 per 3 Credit Course	Yes
	Distance E-Learning and Online Program	2,500.00 per 3 Credit Course	3,500.00 per 3 Credit Course	Yes
	Seminars	750.00 per 1 Credit Course	1000.00 per 1 Credit Course	Yes
Undergraduate Programs				
	Day - IT Programs	1,500.00 per 3 Credit Course	2,340.00 per 3 Credit Course	Yes
	DAY - All Other Programs	1,400.00 per 3 Credit Course	2,240.00 per 3 Credit Course	Yes
	CPS - IT Programs	1,400.00 per 3 Credit Course	2,240.00 per 3 Credit Course	Yes
	CPS - All Other Programs	1,300.00 per 3 Credit Course	2,150.00 per 3 Credit Course	Yes
	Distance E-Learning - IT Programs	1,200.00 per 3 Credit Course	1,920.00 per 3 Credit Course	Yes
	Distance E-Learning - All Other Programs	1,100.00 per 3 Credit Course	1,820.00 per 3 Credit Course	Yes
	Seminars	500.00 per 1 Credit Course	700.00 per 1 Credit Course	Yes
Pre-Undergraduate Programs				
	Distance E-Learning – Cert. In Teaching Methodology Program	1,100.00 per Course	1,820.00 per Course	Yes
Seminars				
	Seminars	500.00 per 1 Credit Course	700.00 per 1 Credit Course	Yes



Mandatory Fees: Non-Refundable Fees *Compulsory other fees to all students that are enrolled into a particular semester/registration period and/or program*

<u>Mandatory Fees</u>	Fee Description	Local (Zambian) Students	International (Non-Zambian) Students	Refundable? (Conditions Apply)
Applies to ALL Programs				
	Examination Fee (Applies to all Courses and Seminars)	50.00 per Course	110.00.00 per Course	No
	Library Fee	50.00 per Semester	75.00 per Semester	No
	ICT Services Fee	100.00 per Semester	125.00 per Semester	No
	Student Council Fee	100.00 per Semester	100.00 per Semester	No
	Registration Fee	50.00 per Registration Period	70.00 per Registration Period	No
	Higher Education Authority Levy	4.00 per Year	4.00 per Year	No

Other Fees

Optional Fees that a student may incur if they requests for particular services

<u>Other Fees</u>	Fee Description	Local (SADC) Students	International (Non-SADC) Students	Refundable? (Conditions Apply)
Application Fees				
	Undergraduate Application for Admission - All Programs	120.00	200.00	No
	Postgraduate Application for Admission - All Programs	220.00	300.00	No
	Undergraduate Readmission Fee - All Programs	150.00	200.00	No
	Postgraduate Readmission Fee – All Programs	250.00	300.00	No
	High School Cert.Verification	100.00	N/A	No
Admission Fees				
	Pre-Undergraduate Intent to Register Fee– All Programs	650.00	810.00	No
	Undergraduate Intent to Register Fee – All Programs	650.00	810.00	No
	Postgraduate Intent to Register Fee- All Programs	900.00	1,110.00	No



Registration Fees			
Late Registration Fee	500.00	650.00	No
Exam Related Requests Fees			
Examination Appeal Fee	200.00 per Course	300.00 per Course	No
Exam Resit Fee	200.00 per Course	300.00 per Course	No
Exam Reschedule Fee	200.00 per Exam	300.00 per Exam	Yes
Lodging Fees			
DAY Students – Semester Accommodation			
Student Dormitory Lodging Fee (Includes Meals : Breakfast, Lunch and Diner)	5,500.00 per Semester	8,925.00 per Semester	Yes
DEL Students – Residential School (RS) Accommodation			
OAM1 (Orientation RS - Accommodation with All Meals – Breakfast, lunch, dinner)	395.00	641.00	Yes
OAM2 (Orientation RS - Accommodation with one Meal - lunch)	275.00	446.00	Yes
OAM3 (Orientation RS - Accommodation only)	225.00	365.00	Yes
RAM1 (Exam RS - Accommodation with All Meals – Breakfast, lunch, dinner)	1935.00	3140.0	Yes
RAM2 (Exam RS - Accommodation with one Meal - lunch)	1400.00	2272.00	Yes
RAM3 (Exam RS - Accommodation only)	1050.00	1704.00	Yes
Meal Fees			
DAY Students – Monthly Fee			
Meal Fee Lunch Only (Day Students)	200 per Month	325.00 per Month	No
DEL Students – Residential School			
OAM4 (Orientation RS – Lunch Only)	50.00	81.00	No
RAM4 (Orientation RS – Lunch Only)	350.00	568.00	No
Graduation Fees			
Graduation Fee – All Programs	500.00	700.00	No
Undergraduate - Hire of Graduation Gown Fee	250.00	250.00	Yes



Postgraduate - Hire of Graduation Gown Fee	350.00	350.00	Yes
Miscellaneous Fees			
Test Out Fee	100.00 per 3 Credit Course	150.00 per 3 Credit Course	No
Audit Fee	70% of Course Tuition	70% of Course Tuition	Yes
Course Exemption Fee	50% of Course Tuition	50% of Course Tuition	No
Transcript Fee	50.00 per Transcript	75.00 per Transcript	No
Late Student Advising Fee	100.00 per Semester/ Study Period	150.00 per Semester/Study Period	No
Cautionary Fee	50.00 per Year	75.00 per Year	Yes

Currency Exchange Rate

Please note that all fees at Northrise University are charged in Zambian Kwacha (ZMW). To get the US Dollar equivalent of these fees, please visit the official Bank of Zambia website (on this address: www.boz.zm) for the prevailing exchange rate. Northrise University uses the Bank of Zambiaspotexchange rate to receipt any payment.

Refund Policy

DAY Courses Refund Policy

Weeks	Course Duration					
	18 Weeks	16 Weeks	12 Weeks	10 Weeks	8 Weeks	4 Weeks
Week 1	80%	80%	80%	80%	80%	80%
Week 2	50%	50%	50%	50%	50%	50%
Week 3	25%	25%	25%	25%	0%	0%
Week 4	0%	0%	0%	0%	0%	0%



CPS Courses Refund Policy

	Course Duration
Weeks	7 Weeks
Week 1	80%
Week 2	50%
Week 3	25%
Week 4	0%

Intensive Courses Refund Policy

	Course Duration	
DAYS	2 Weeks	5 Days
Day 1	80%	80%
Day 2	50%	0%
Day 3	25%	
Day 4	0%	

NOTES:

- *The Course Refund Policy encompasses Online Courses that are taken in any of the course durations above.*
- *Overpayments will be credited to your student account if you will be coming back to NU. Cash will only be given to you if you decide to leave NU permanently after all your debts (if any) with the school have been settled including graduation fees if you are a graduating student.*